# Form: MP-02

(Clause 5)

**Motilal Nehru National Institute of Technology Allahabad Leave Application**

Head of the Department

Kindly allow me to avail Leave/Leave on Duty from……………………..to………………………

........………..for…………………days and station leave from date…….…time….…to………..

Date……......……….Time My address during leave will be as below.

Address:

Yours Sincerely

# Name:

**Registration No. Dated:**

# For Official use

Recommended/Not Recommended:

# Supervisor(s) Convener DMPC

Approved by: **Head of the Department**

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